Notice of Arbitration Withdrawal

This form may only be used for property owners who are not participating in the online arbitration system. All other property owners and all agents must withdraw cases in the online arbitration system only.

Arbitration Identification Number

(10 digit arbitration number, example RBAP000001 or LBAP000001)

Date (mm/dd/yyyy)

property owner identified for the arbitration listed above do

Property Account Number (if known)

GENERAL INFORMATION: A property owner who is not participating in the online arbitration system may use this form to withdraw a request for arbitration as allowed by Comptroller Rule 9.4208. This form is for property owners who are not participating in the online arbitration system only. If a property owner or agent is participating in the online arbitration system, the arbitration must be withdrawn in the system.

FILING INSTRUCTIONS: The property owner must complete this form then send the form to the Comptroller's office, appraisal district and arbitrator (if one has accepted the case).

The mailing address for the Comptroller's office is Texas Comptroller of Public Accounts, Property Tax Assistance Division, P.O. Box 13528, Austin, Texas 78711-3528 and the email address is <a href="mailto:ptotadataaaaa:ptotadataaaaaaaaaaaaaaaaaaaaaaaaaaaa

FILING DEADLINES: If this notice is filed in writing with the Comptroller's office before an arbitrator has accepted the case, the Comptroller will refund the deposit less the Comptroller's \$50 administrative fee to the property owner. If this notice is filed after an arbitrator has accepted the case, the Comptroller's office will pay the Comptroller's \$50 administrative fee, the arbitrator's fee and refund the remainder, if any, to the property owner.

Please complete the following withdrawal request.

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Printed Name of Property Owner

hereby submit a withdrawal of my request to have an arbitration hearing.

I further state one of the following:

An arbitrator has not yet accepted the case (if known)

OR

An arbitrator accepted the case. Arbitrator name:

I understand that failure to comply with the provisions of Comptroller Rule 9.4208 could result in a claim by the arbitrator for a fee. I also understand that if an arbitrator has accepted the case, even if I have not yet been contacted by the arbitrator, the withdrawal will be considered untimely withdrawn.



Signature of Property Owner

Phone (area code and number)

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Penal Code Section 37.10.